

Contract

Psychology 398B: Undergraduate Research Assistantship (Mandatory Pass/Fail)

Submit to Undergraduate Secretary, Tobin 503, no later than two business days before end of add/drop period. LATE CONTRACTS WILL NOT BE ACCEPTED.

Student Name	Spire ID
Email address	RA Semester
# of Previous Practica (RA/TA/internship) credits: (courses ending in 98 – a maximum of 18 practicum credits can be applied to your 120 credits toward graduation)	Spire Registration Appointment Date:
Hours/week (3 hours/week for each credit):	# Credits contracting for:*
Grad Student Sponsor (if relevant):	Research Project:
Faculty Sponsor:	Overall GPA:

Student, grad student sponsor, and faculty sponsor should meet to agree upon the responsibilities and expectations for this position. These expectations should be maintained in writing by the faculty sponsor. Check off and describe the responsibilities of the student:

Pilot work	Collect Data	Student role and expectations:
Library research	Write research	
Bibliographic duties	Grant preparation	
Maintain equipment	Attend team meetings	
Hold office hours	Clerical work	
Animal care	A-V duties	
Recruit subjects		

Student, grad student sponsor, and faculty sponsor should agree upon the responsibilities of grad student sponsor and/or the faculty sponsor in supervising the student. These expectations should be maintained in writing by the faculty sponsor. Describe the nature of supervision:

Specify how the work of the student will be evaluated:

Student, please initial the following affirmation:

_____ I affirm I will take the online course and exam and receive certification on “Training on the Protection of Human Subjects,” available online at http://www.psych.umass.edu/research_and_training/human_subjects/ethical-irb/ if my research involves human participants.

I agree that I have discussed responsibilities with my sponsor(s) and that I understand these responsibilities. I intend to fulfill these expectations.

Student signature: _____ Date: _____

The above named student and I have discussed and agreed upon expectations for both the responsibilities of the student and the supervisor.

Grad student sponsor: _____ Date: _____

Faculty sponsor: _____ Date: _____

*Note that credit overloads (to register for more than the maximum # of credits in a semester) must be approved by the CNS Dean. Form available online at: <http://www.cns.umass.edu/students/academic-advising/forms>